

# Mitchell Hall Request Form (Main Floor)

**Date of Function:**

**Group Attending:**

**Visit Impacts/Justification; Supports the Cadet Wing Mission:**

**Location, Main Floor (Number of people):**

**Number of Cadets:      Number of Guests:**

**Meal: Lunch **Mon, Wed, Fri:** March-in Formation 1130-1150,**

**Lunch starts at 1155 and ends at 1215**

****Tue and Thu:** No March-in, Lunch starts at 1135 and ends at 1153**

**Name of Requester:**

**POC Phone:**

**Special Dietary Instructions:**

**In addition to the regular menu, Mitchell Hall offers vegetarian meals. We do not carry Gluten-Free or Vegan meals.**

**Cost per non-cadet: **Lunch \$6.15 (Cash, Checks or Credit Cards);** if paying by cash please bring exact change or small bills.**

**Will you pay the day of visit or bill for payment?**

**POC email address for if we are billing:**

**Other Special Requests:**

**We ask that you follow the Cadets' schedule for meals, lunch is normally 30 minutes.**