

Establishing an Electronic Transfer (EFT) to a Squadron Account

1. If using a squadron account (this can be an existing or new) for CUL purchases, you must designate and establish an EFT to receive reimbursement. Please note: This account can only be reimbursed for food purchases and is not tax-free.
2. To designate this squadron account to receive reimbursements you must submit the EFT form located at <https://usafasupport.com/mitchell-hall/> this will be the only account that will receive the reimbursement via EFT.
3. Send the EFT form with the account information to the NAF Accounting Office (NAFAO) org box; 10FSS.FSR.NAFDisbursement@us.af.mil Once the EFT is established you will receive confirmation from the NAFAO.
4. Please follow the CUL request procedures using the CUL request & reimbursement form to ensure a timely reimbursement.