# Non-Peak Season Check-In Procedures

The Famcamp office will be closed for the Winter season November 1, 2024 – March 31, 2025.

There will be a staff member on site Monday, Tuesday, Thursday, and Friday from 0900 – 1200 during the non-peak season for propane sales. Please knock on the back door for propane.

Open to Active Duty, Retirees, DoD Civilians, 100% DAV, and Service Connected VHIC Holders.

Non Military and Contractors are not eligible. No sponsored guests.

## Non DoD ID card holders staying in the campground are considered trespassing.

To stay in the campground during non-peak season, please follow the steps below.

**No reservations required or accepted during the non-peak season.** Campground is on a first come, first serve basis; the office is closed. The campground is for Active Duty, Retirees, DoD Civilians, 100% DAV, and Service Connected VHIC Holders.

### Camping:

- 1. Remove Winter check in packets from box at office front door
- 2. Proceed into East side of the campground and find a spot. (West side is for storage only, **NO camping in storage sites)**
- 3. After site selection, fill out registration slip with dates, DoD ID card holder's information and payment method. Put payment slip and completed copy of Winter rules in the supplied envelope and deposit in the Famcamp front office door slot.

#### Winter Storage:

- 1. Please find a spot on the **West** side of the campground and fill out the temporary storage contract in the check in packet.
- 2. Fill out the registration slip with the sponsor DoD ID card holder's information, dates of storage, and payment method. Put the payment and completed storage contract in the supplied envelope and deposit in the Famcamp front office door slot.

Monthly rates begin on the 1<sup>st</sup>-5<sup>th</sup> of each month **only**. Any arrivals past the 5<sup>th</sup> will incur the daily rate.

Payments can be made by Visa, MC, AmEx, cash, or check. To make a payment by phone for an extended stay, please call 719-333-4980.

These payments will be picked up several times a week and credit card numbers are shredded after processing. If a receipt is needed, please write your email on the registration slip before putting it in the payment slot. If payment is by check, please include your DoD ID number on the check.

## Tent sites are closed during the winter, no exceptions.

# Please leave email on payment slip if you would like a copy of your receipt!