

be paid for in advance)

MITCHELL HALL FOOD SUPPORT REQUEST

INSTRUCTIONS: All requests must be submitted NLT 15 days prior to function. .

TO: 2. CADET SQUADRON, CLUB, ACTIVITY Special Functions Office
Cadet Dining Facility Phone 333-2377 Please email this form to:
10 FSS/FSLF (Mitchell Hall)

4. TYPE OF FUNCTION
1. DATE OF REQUEST

3. ATTENDANCE

NUMBER OF CADETS NUMBER OF NON-CADETS TOTAL

(Number of non-cadet meals must

BREAKFAST QUANTITY
LUNCH/DINNER QUANTITY
DATE AND TIME OF PICK UP

BOX MEALS

4A if marked)

4A) Choose type and Amount (1/2 Pizza Per Person)

Vegetarian

PIZZA
TOTAL NUMBER OF PIZZAS (Complete section

Pepperoni! Cheese Sausage Combination

OTHER
ITEMS
AVAILABLE
Napkins

DATE AND TIME OF PICK-UP
PIZZA PICK-UP LOCATION,

Assorted Sodas **FOR CLUBS AND SQUADRONS ON**
A-HALL!! (Pick up sodas and paper products)

THE WEEKENDS

TOTAL NUMBER OF BURRITOS (Complete Section
4B if marked)

4B) One burrito and one chip order per person. Indicate
quantity of burritos and chips.
DATE AND TIME OF PICK UP

BURRITOS

Guacamole

FOR CLUBS AND SQUADRONS ON THE WEEKENDS

Beef Chicken Veggie Chips & Salsa Chips & BURRITOS WILL BE PICKED UP AT QDOBA

OTHER ITEMS

Assorted Sodas DOCK TIME (Pick up sodas and paper products)

AVAILABLE Napkins, Paper Plates, & Plastic Ware

DATE AND TIME OF PICK UP

Picnic Condiments; **Ketchup**, mustard, and mayonnaise will be included.

PICNIC KITS

The Veggie Burgers do not come in a Picnic Kit; denote how many are needed.

FOR CLUBS AND SQUADRONS

Hotdogs w/ Buns

Hamburger Patties w/ Buns Veggie Burgers

w/ Buns Lettuce/Tomatoe/Onions Cheese

Potato Chips

(See List on Reverse)

Napkins, Paper Plates, & Plastic Ware

Packaged Cookies

Assorted Sodas

Bottled Water

ON THE WEEKENDS

OVERNIGHT TRIP!

OTHER

DATE AND TIME OF PICK UP

CERTIFICATION

I certify that the above request is for authorized personnel only, and no non-cadets will receive any food support which the dining hall has not been reimbursed for. I fully understand that: (1) I will inform the Cadet Dining Facility immediately of a cancellation or change to pick up time or meal time, (2) I may be held responsible for payment in full if I fail to notify the Cadet Dining Facility of cancellations five days in advance for Pizzas/Burritos/Picnics, 24 hours for box meals and (3) I understand that no subsistence items are issued while in leave status. (4) I will ensure all perishable food will be consumed within four hours of pick-up.

5. CADET OR OIC PICKING UP PIZZA/
BURRITOS (Printed name, squadron, and phone
number)

6. CADET IN CHARGE
(Printed name, squadron, and phone number)

7. AOC/OIC SIGNATURE

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OVERNIGHT TRIP SUPPLIES

DEPARTURE DATE/TIME		RETURN DATE/TIME	
NUMBER OF CADETS	NUMBER OF NON-CADETS	TOTAL NUMBER	ARE KITCHEN FACILITIES AVAILABLE? YES NO

NUMBER OF BREAKFAST MEALS THAT WILL
BE MISSED

NUMBER OF LUNCH MEALS THAT WILL
BE MISSED

NUMBER OF DINNER MEALS THAT WILL
BE MISSED

ENTREES	ITEM	DESSERTS
	QUANTITY	QUANTITY
CEREAL	FRESH FRUIT	
BREAKFAST BARS	COOKIES	
PEANUT BUTTER & JELLY UNCRUSTABLES	CHIPS	
TUNA KITS	CLIFF BARS	
SPAGHETTI		
SPAGHETTI SAUCE		
BEEF STEW, CANNED		
CHILE WITH BEANS, CANNED		
DRINKS EXTRAS		QUANTITY
HOT CHOCOLATE PACKETS	BAGELS	
HOT CIDER PACKETS	BREAD (LOAF)	
JUICE	INDIVIDUAL SIZE JELLY	
GATORADE	INDIVIDUAL SIZE PEANUT BUTTER	
BOTTLED WATER		

ADDITIONAL COMMENTS / REMARKS

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